

Service d'informatique médicale
Unité d'informatique clinique



Hôpitaux Universitaires de Genève

HUG QUIZ

Author Help


Document	HUG Quiz - Author Help		
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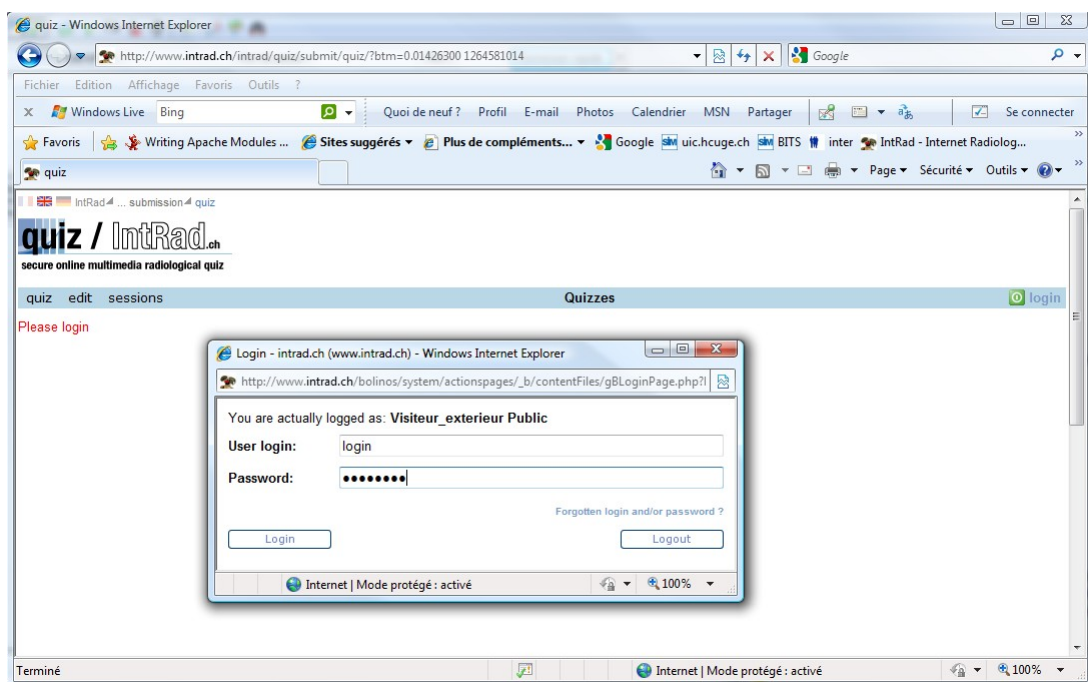
TABLE OF CONTENTS

1. <i>Login / Logout</i>	3
1.1. Login.....	3
1.2. logout.....	3
2. <i>Quiz</i>	4
2.1. Select the quiz.....	4
2.2. Edit the quiz properties.....	4
3. <i>Cases</i>	6
3.1. Navigate in cases.....	6
3.2. Add a case.....	6
3.3. Edit cases.....	7
3.4. Delete a case.....	8
3.5. Check a case.....	9


1. Login / Logout

1.1. LOGIN

- Go to <http://www.intrad.ch/intrad/quiz/submit/quiz>
- to login click on the button  to open the login window
- enter your login and password
- click the login button



1.2. LOGOUT

- To logout click on the  button

2. Quiz

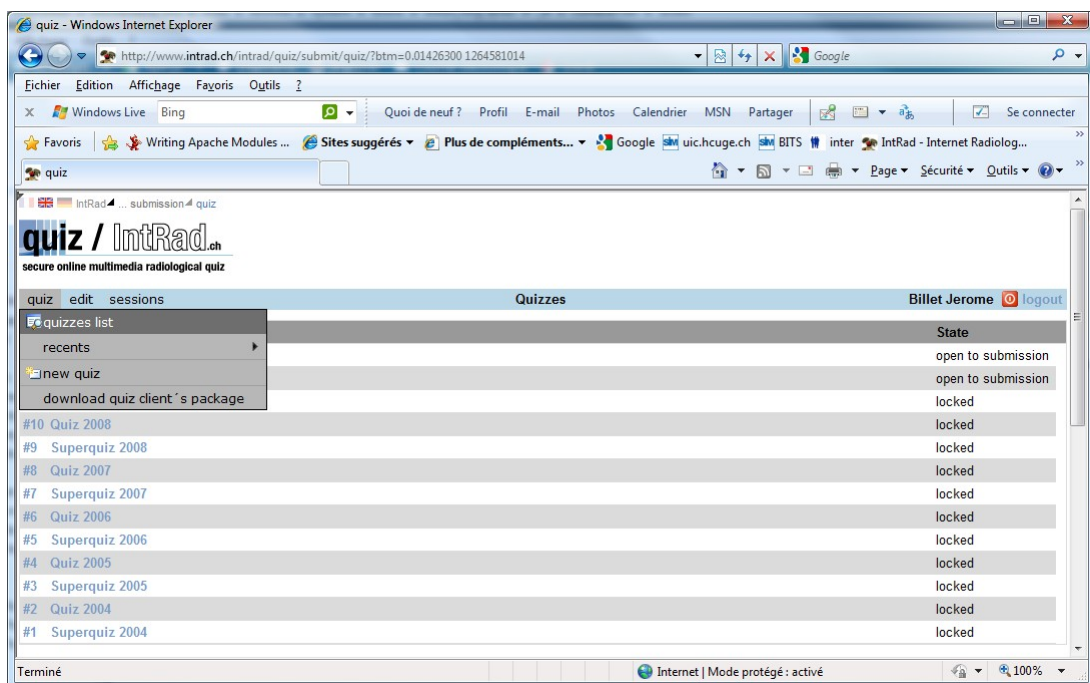
2.1. SELECT THE QUIZ

Either use the “quizzes list” or the “recents” menu to select the quiz you want to edit.

- 1) Open the “quizzes list” by clicking menu “quiz” / “quizzes list”
- 2) in the quizzes list shown, click on the quiz title or id you want to work

If the quiz is stated “open to submission” this mean that it can be modified by his authors.

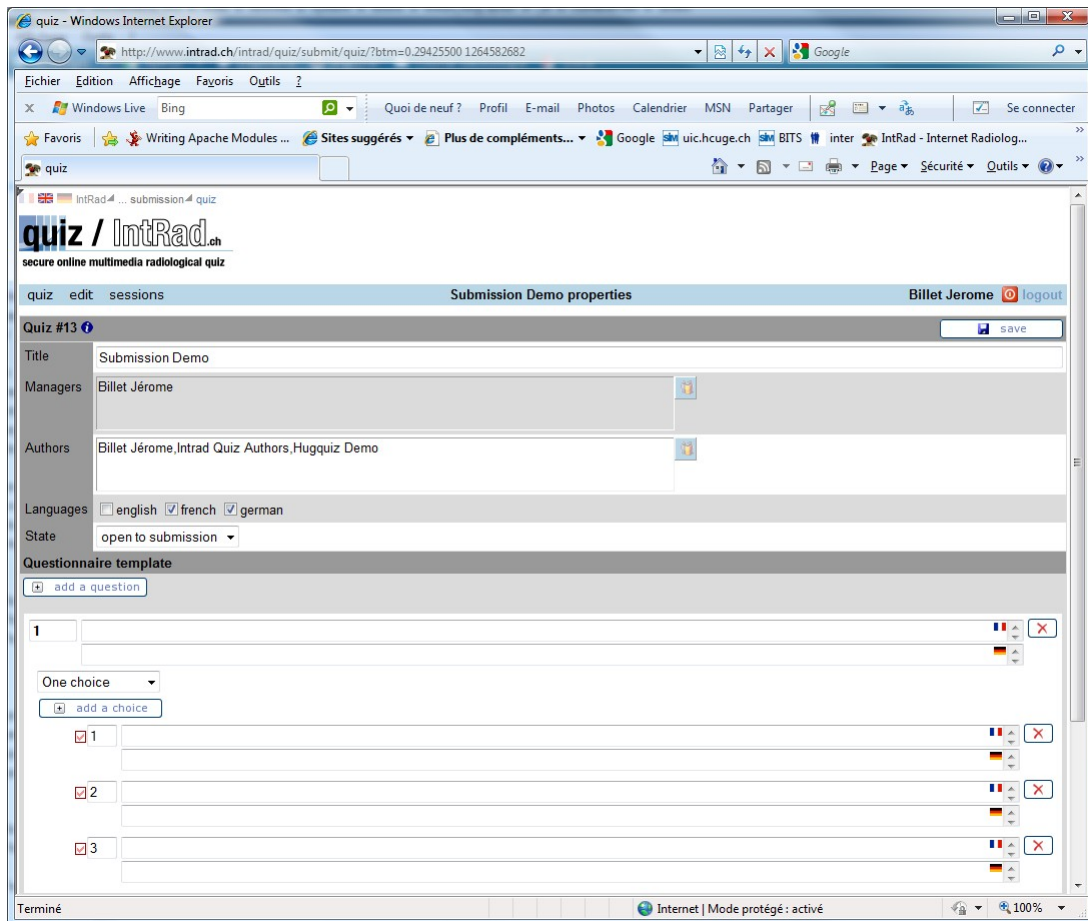
If the quiz is stated “locked” this mean that it can not be edited any more. This is the case when a quiz is going to be used for examinations.



2.2. EDIT THE QUIZ PROPERTIES

Only quiz managers can change quiz properties.

First select the quiz (see 2.1), then open the quiz properties window by clicking menu “edit” / “edit properties”



Quiz properties are:

- the quiz title
- the list of managers: persons than can edit quiz properties and edit/create cases
- the list of authors: persons than can edit / create cases
- available languages: the languages in which the quiz is available
- the state: “locked” cases could not be edited or added, “open to submission”: authors can create and edit cases
- the questionnaire template: this is a template used to generate questions and choices entries for new cases.

The quiz questionnaire template:

This is the template of questions / choices used to generate new cases. For example if the quiz is constituted of cases having 2 questions with 4 choices each, then you can create a questionnaire template of 2 questions with 4 choices each. When a new case will be created, it have 2 empty questions with 4 empty choices already added.

Click the save button  to save all your modifications

3. Cases

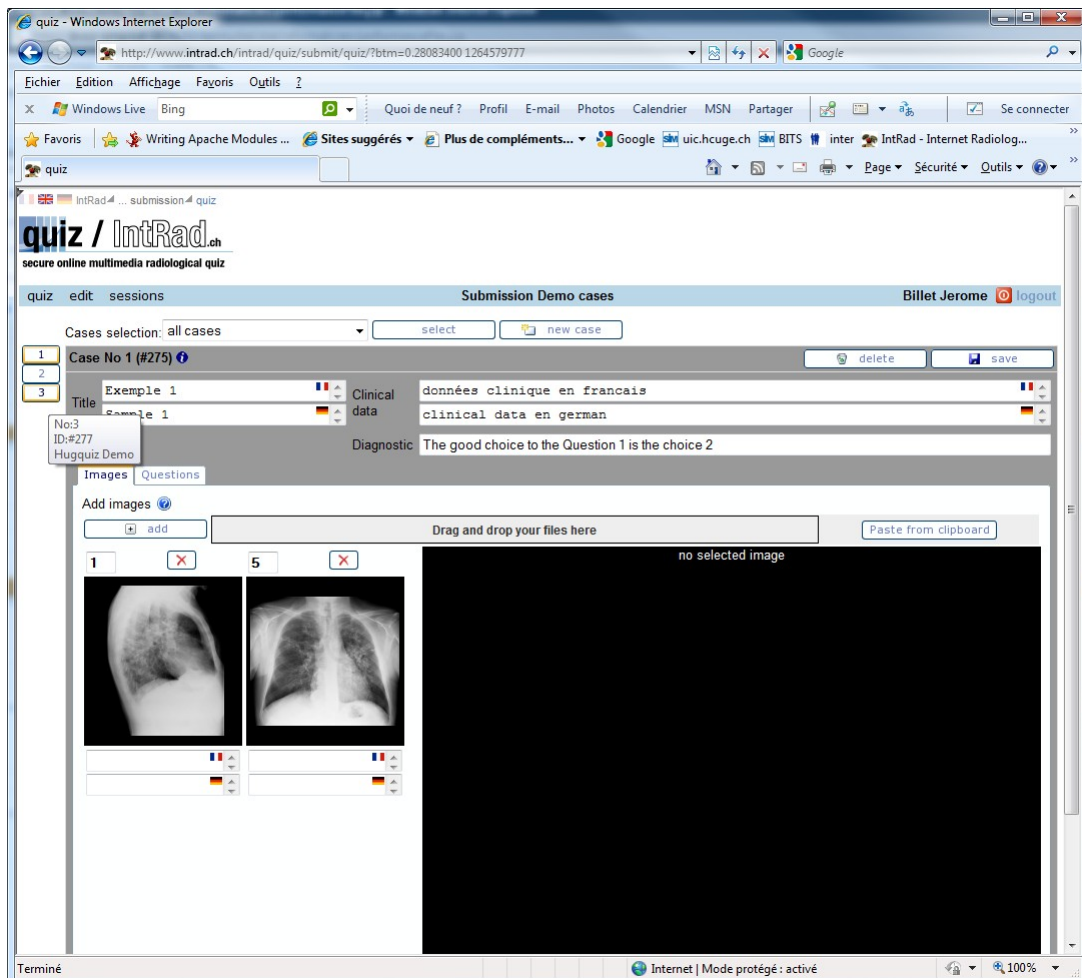
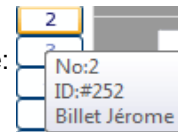
If you are not already in “edit cases” mode, select menu “edit” / “edit cases”

3.1. NAVIGATE IN CASES

To navigate between cases, used buttons on the left side.

For example, clicking 1 select the case with the No 1 (order), clicking 2 select the case with the No 2.

When the mouse is over a case button, it show the case ID and his author name:



The “Cases selection” combo-box can be use to filter the displayed cases:


From the combo-box select:

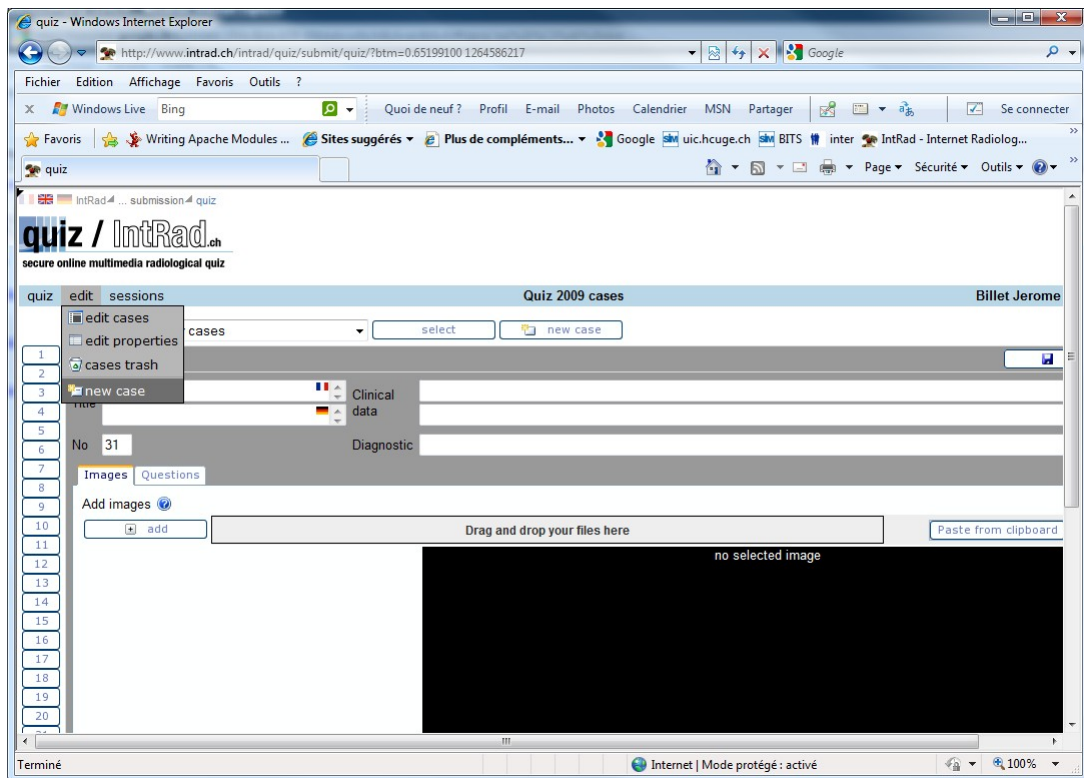
- “all case” to display all cases
- “my cases” to display only cases you created
- an author to display the cases he has created

Then click on the  button

For imported quiz (ie for quiz and superquiz up to 2010) this filter will not work correctly.

3.2. ADD A CASE

To create a new case, either click the menu “edit” / “new case” or click the  button.



Enter case properties:

- title
- clinical data
- diagnostic (this is not shown at examination time)

Add images (see 3.3.1)

Add questions and choices (see Erreur : source de la référence non trouvée)

Click the save button  to save all your modifications

3.3. EDIT CASES

Select the case you want to edit using the button bar on the left (see 3.1)

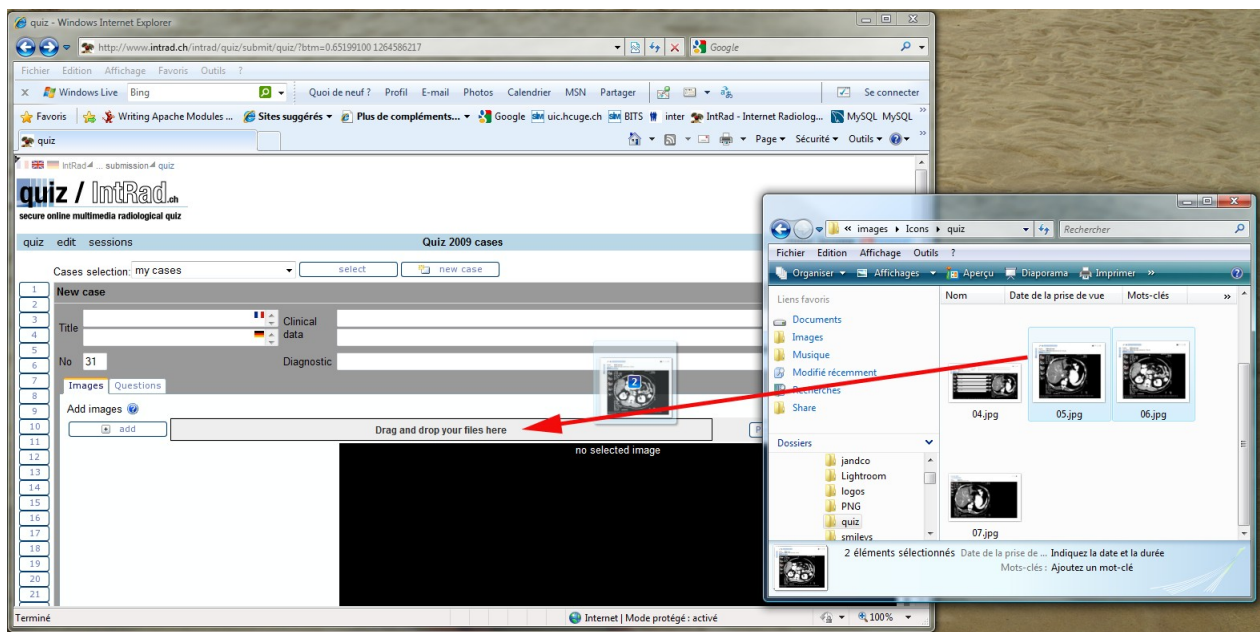
3.3.1. ADD IMAGES

Images you add should be jpeg images

You can add images using 3 different methods:

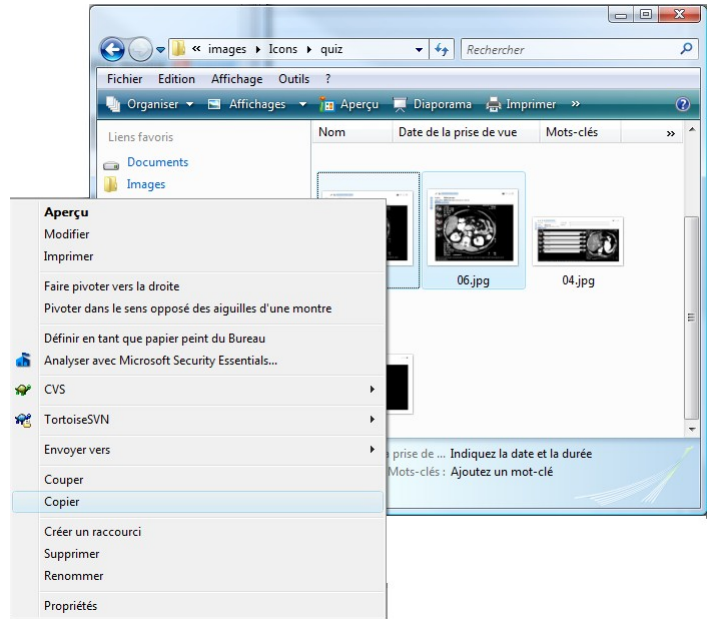
3.3.1.1. ADD IMAGES WITH DRAG AND DROP

1. select your image files in a window explorer
2. drag and drop the files in the “Drag and drop your files here” zone
3. for each file dropped an image box is added at the end of the image box list. For each of them you can change the order no and add legends

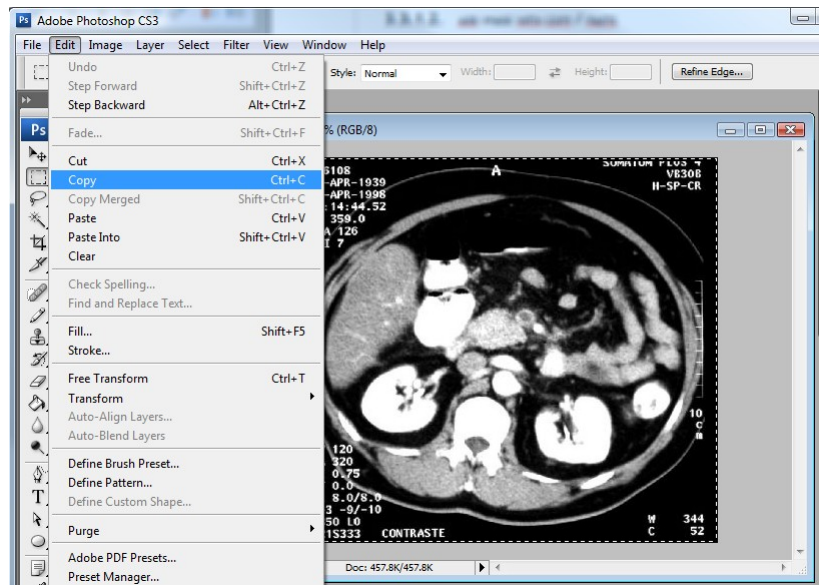


3.3.1.2. ADD IMAGE WITH COPY / PASTE

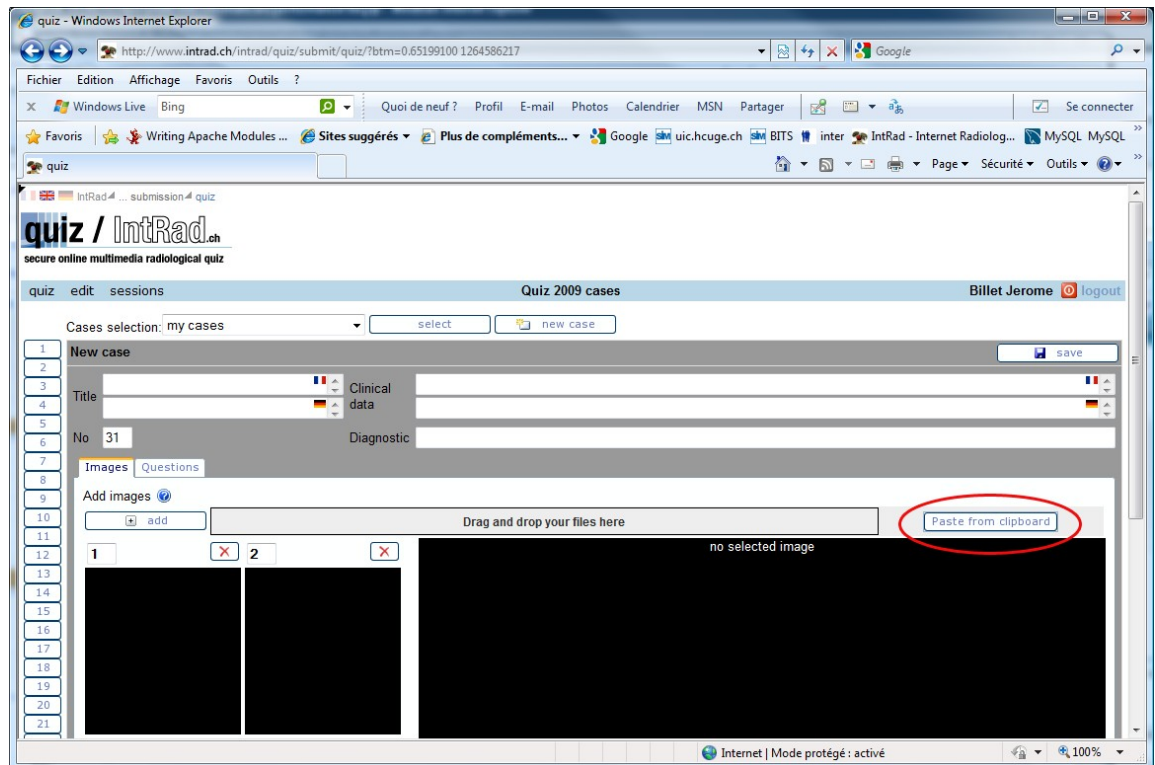
1. copy your image in the clipboard:
 - a) from a window explorer



b) from an image editor




2. click on the “past from clipboard” button



- for each file pasted an image box is added at the end of the image box list. For each of them you can change the order no and add legends


3.3.1.3. ADD IMAGE USING THE THE “ADD” BUTTON

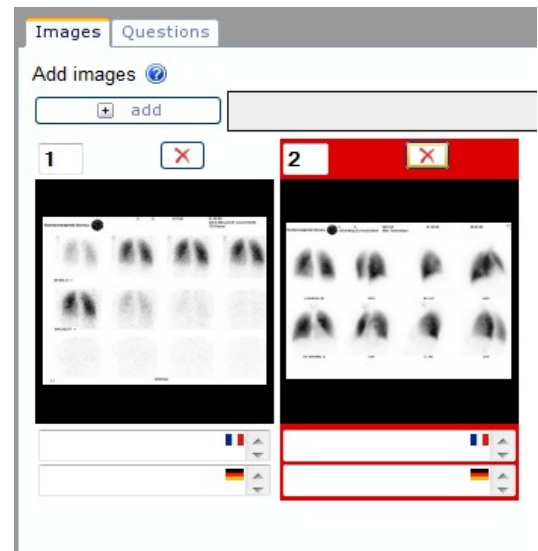
- click on the , this will add a new image box a the end of the image box list
- click on the “browse” button to select the image file you want to add
- you can change the order no and add legends



Click the save button  to save all your modifications

3.3.2. REMOVE IMAGES

To remove an image form a case:

- click on the  button to mark the image for deletion: the image box is highlighted in red



- If you want to unmark the image for deletion, re click one the  button
- Click the save button  to save all your modifications

3.3.3. EDIT / ADD QUESTIONS

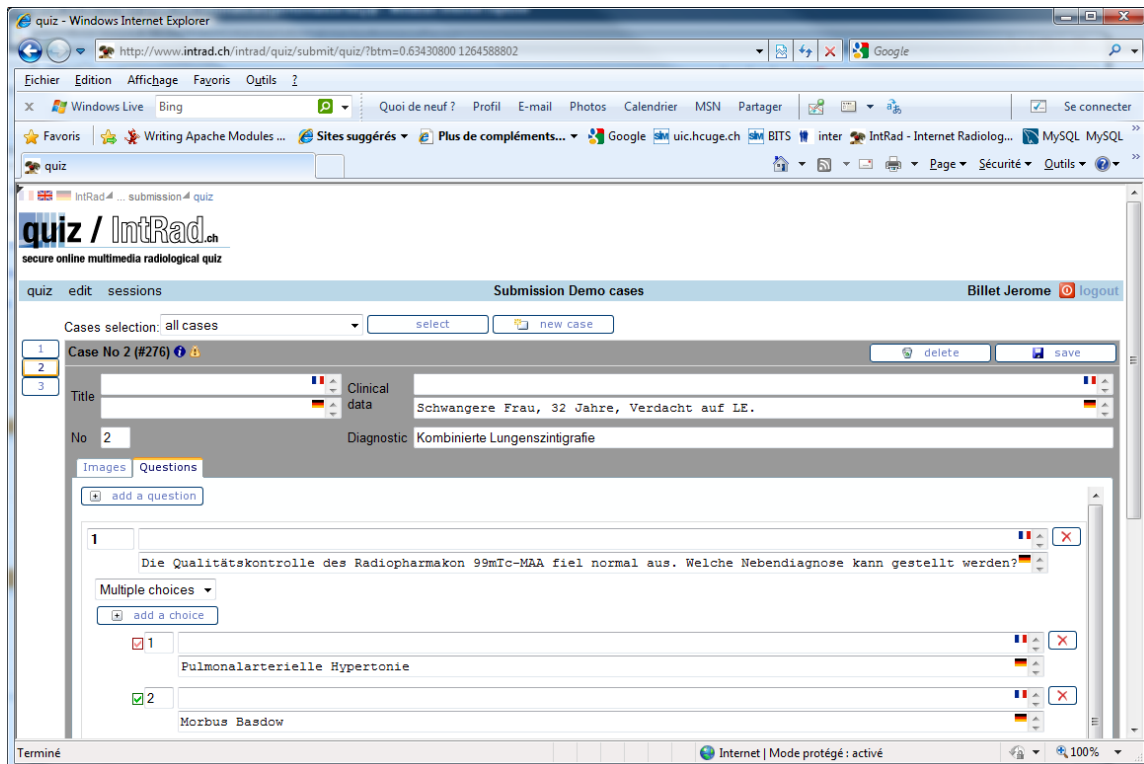
To edit / add question first select the “Questions” tab




If the quiz have a “questionnaire template” (see 2.2) then empty questions and choices are automatically added on case creation, so you don't have to add questions and choices, you just have to enter questions and choices text and optionally set the “right” choice answer.

3.3.3.1. ADD / EDIT QUESTION

To add a question click on the  button. The new question box is added a this end of the questions list.




- Enter question text in any languages
- Select the question type:
 - “free answer”: the answer is free text
 - “one choice”: the answer is one of the proposed choices
 - “multiple choices”: the answer is a combination of the proposed choices



- Add / Edit / Remove choices
 - To add a choice click on  button. This add a new choice box at the end of the choices list of the question.
 - To delete a choice click on his  button
- For “one choice” and “multiple choices”, set “right” choice(s) (ie good answer(s)) by clicking on the corresponding checkbox. A green check box indicate a good answer as a red checkbox indicate a bad answer.
- Click the save button  to save all your modifications


3.3.3.2. REMOVE QUESTION

To remove a question form a case:


- click on the  button to mark the question for deletion: the question is highlighted in red
- If you want to unmark the question for deletion, re click one the  button
- Click the save button  to save all your modifications

3.4. DELETE A CASE

To delete a case:

- click on the button 
- Answer to the confirmation window by clicking OK
- The case is put in the trash. It can be restore or completely deleted from the trash view

3.5. CHECK A CASE

Cases are automatically checked. An  icon following the case's title indicate that there is warnings about this case. Clicking on this icon display the warnings list

